

ASG Van Policies

I. Driver Policies

- A. Only drivers with a Gator license will be permitted to operate the ASG van. No responsibility will be assumed by ASG if unauthorized drivers operate the van.
- B. Each driver must:
 - Be a licensed driver for at least 1 year and be at least 18 years of age
 - Be willing to take responsibility for the vehicle and its passengers
 - Receive approval by the ASG President, Vice President, ASG Director of Student Affairs, or ASG Assistant Director of Student Affairs.
 - Complete an ASG Van Contract
- C. All traffic regulations must be adhered to.
- D. All traffic violations are the responsibility of the driver. Any violations will result in the revocation of his or her ASG van driving privileges.
- E. ASG reserves the right to refuse to issue the key to any person that appears to be incapable of the safe operation of the van.
- F. The consumption or use of illegal drugs or alcoholic beverages either prior to or during the operation of the van is strictly prohibited

II. Van Policies

- A. The van may hold a maximum of 7 passengers at one time
- B. The transportation of hitchhikers using the ASG van is strictly prohibited.
- C. The van must be locked at all times.
- D. The van must be returned with a full tank of gas.
- E. All trash and personal belongings must be removed from the van upon its return. If not, a \$10 dollar fine will be charged to you and/or your organization.
- F. The van must be returned to the parking lot between the Wise Center and Edwards Hall. If the van and keys are not returned within 12 hours of your scheduled arrival you and/or your organization will be charged \$20. Every additional day the van and keys are not returned you and/or your organization will be charged \$20 in addition to the \$20 late fee. If due to an unforeseeable emergency, the van must be returned late, ASG must be notified immediately.
- G. Probation and suspension from ASG van use will be given when deemed necessary.

III. Priority

- A. The Assistant Director of Student Affairs shall base the van allocations on the following priorities taken in their respective order:
 - ASG recognized organizations will have first priority
 - Organizations that turn in the Van Contract the earliest will receive first consideration

-If there is a clear difference in the number of passengers being transported, the organization with the greater number of passengers shall have priority